

City of South Bend
Council Meeting
Monday, August 22, 2016 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda
Approval of Minutes: *August 8, 2016*
4. Correspondence
5. Items from the Public **[3 Minute Limit]**
6. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
7. Mayor's Report
8. Council Comments
9. Adjournment

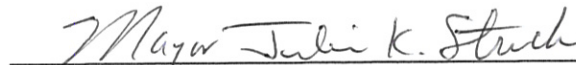
Next Regular Meeting: Monday, September 12, 2016 @ 5:30 PM

08/22/16

VENDOR	AMOUNT	
42274 ALS Environmental	\$135.00	Water Samples
42275 Antich Supply Company	\$ 510.19	Operating Supplies - Parks \$258.99, Water \$125.60 and Garbage \$125.60
42276 Annette O'Hara	\$ 25.00	Refund - Cheney Park Rental
42277 Aberdeen Office Equipment, Inc.	\$ 266.30	Office Supplies - City Hall \$212.34 and Municipal Court \$53.96
42278 Cathy Weiberg	\$ 212.00	Janitorial - August 2016 (Includes \$12.00 for Fire Hall cleaning)
42279 City of Raymond	\$ 18,410.28	RWWTP M & O - July 2016
42280 Cost Controls & Automation, Inc.	\$ 1,513.35	Operating Supplies & Professional Services - Water Fund
42281 Dave Williams	\$ 650.00	Parks Caretaker - August 2016
42282 Dept of Transportation	\$ 1,366.09	Fuel - Public Works \$455.71 and Police \$910.38
42283 Dilk Tire Factory	\$ 46.33	Repair/Maintenance - Water/Sewer \$46.33
42284 Fastenal Company	\$ 36.23	Operating Supplies - Water Fund
42285 Flannery Publications	\$ 204.16	Legal Notices
42286 Gerald Ashley	\$ 180.00	LEOFF 1 Benefits
42287 HB Portables	\$ 185.00	Portable Toilet Rental (2)
42288 Harbor Saw & Supply, Inc.	\$ 453.97	Repair/Maintenance - Parks \$21.98 and Water \$431.99
42289 Inland Potable Services, Inc.	\$ 8,164.80	Repair/Maintenance - Water Fund
42290 LeMay Mobile Shredding	\$ 36.05	Document Shredding
42291 Nancy McAllister	\$ 650.00	Municipal Court Public Defender - August 2016
42292 Nationwide Retirement Solutions	\$ 50.00	Municipal Court Public Defender - August 2016
42293 Pacific County Sheriff's Office	\$ 425.00	Jail Bookings - July 2016
42294 Pacific County Title Company	\$ 409.60	Dock transfer to Port of Willapa Harbor
42295 Pete Hinton	\$ 50.00	Municipal Court Interpreter - 07/13/16
42296 South Bend Utilities	\$ 259.56	Refund Utility Deposit
42297 Steve's Front End & Brake, Inc.	\$ 199.80	Repair/Maintenance - Garbage Fund
42298 Traffic Safety Supply Company, Inc.	\$ 50.12	Street Fund
42299 Three Rivers Mosquito & Vector Control	\$ 7,020.00	Mosquito Larviciding/Spraying - August 2016
42300 Tierney & Blakney, PC	\$ 2,407.45	Legal Services (Split with Raymond)
42301 U.S. Cellular	\$ 154.20	Police Laptops \$103.00 and Auto Dialer for Pump Station \$51.20
42302 William Penoyar	\$ 780.00	Municipal Court Prosecutor - August 2016
42303 Zee Medical Service	\$ 135.67	First Aid Kit Restocking

TOTAL

\$44,986.15



Mayor Struck



City Supervisor Houk



Police Chief Eastham

South Bend Council Meeting

Monday, August 22, 2016

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #42274 thru Check #42303 - \$44,986.15

**CITY OF SOUTH BEND
COUNCIL MEETING – 08/08/16**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Olsen, Councilor Williams, Councilor Neve, Councilor Webber, Councilor Hall, Police Chief Eastham, City Supervisor Houk and Clerk/Treasurer Roberts.

3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, the Consent Agenda and the minutes of the July 25, 2016 regular meeting. The motion was seconded by Councilor Olsen. **Vote: Ayes-5, Noes-0, Absent- 0**

Vendors – Check #42227 thru Check #42273 - \$156,836.84

Payroll – Check #24082 thru Check #24098 Including Direct Deposit - \$95,335.29

4. CORRESPONDENCE – NONE

5. SHORELINE MASTER PROGRAM (SMP) – JOHN KLIEM, CREATIVE COMMUNITY SOLUTIONS

Mayor Struck introduced John, Kliem from Creative Community Solutions who was in attendance to provide the council and staff an overview of the proposed Shoreline Master Program (SMP). Also in attendance was Wyatt Kuiken and Will Hamlin of the South Bend Planning Commission.

Mr. Kliem explained that the purpose of the SMP is to promote preferred uses along shorelines of the state, protect shoreline natural resources and promote public access.

The City Council assigned the Planning Commission the task of preparing a draft update for citizen and council review. The Planning Commission began their work by facilitating a shoreline vision workshop, distributing a community survey and holding numerous meetings to guide the plan's development. This has been a three year process.

There was some question about how the SMP may affect citizen's property when the Program is adopted. The updated SMP does not require changes to existing development; it applies only to new development or expanded existing development. Property owners will be able to repair and maintain existing structures as they are now.

Questions were asked and answered regarding the SMP. In closing Mr. Kliem explained that the Planning Commission has made a recommendation to accept the draft SMP. The staff has prepared the required SEPA documents and the staff has initiated the 60-day GMA notice of intent to adopt. The council can now continue to review, hold additional public hearings if they want and also recommend any changes.

At the end of the 60-day notice of intent to adopt the council will approve the final draft by resolution. The staff will prepare the submittal documents and the draft will be sent to the Department of Ecology for review/approval along with all supporting documents.

Last steps – Department of Ecology will do a primary review and evaluate if it meets state law. Hold a 30-day comment period. Make a decision and sends back to city. Changes may be necessary. If everyone approves, the SMP is adopted by ordinance by the Council at which time it becomes effective law.

In closing Mr. Kuiken explained that this has been a very long, arduous process, but that the Planning Commission feels good about what has been put before the council. There might be woulds, coulds, shoulds, but without a dream the city has nothing. Based on public sessions and those coulds and shoulds, which are your voters – members of your community that are asking for these things. Maybe not right now, but in the future if at all possible these are things they would like to see. The Planning Commission took a minimalist, common sense approach, but the bottom line is this is what the community asked for and Mr. Kliem has done a great job putting it all together.

All of the council and staff thanked Mr. Kuiken and Mr. Hamlin for their hard work on the Planning Commission. Everyone agreed they have done an outstanding job.

6. ITEMS FROM THE PUBLIC - NONE

7. DEPARTMENT HEAD REPORTS

- ✚ Police Chief Eastham looked into the issue that Councilor Neve brought up at the last council meeting (*July 25, 2016*) regarding Claudette Kelly who lives at 215 Central who had her cat killed by a dachshund that is constantly running loose along with another small black and white dog. Police Chief Eastham reported that the dog owner was cited and the dachshund euthanized. The other dog has since been licensed.
- ✚ Regarding dog licenses Police Chief Eastham explained that early in the year if a dog is not licensed you are given a warning and an opportunity to get the dog licensed. Now you get a ticket, no warning.
- ✚ Police Chief Eastham asked that everyone please LOCK YOUR CAR. Don't become a victim of convenience or opportunity. With the weather improving people are walking around late at night and some of those people are looking for quick and easy things to steal which are often in your unlocked car.
- ✚ Councilor Hall asked Police Chief Eastham about the derelict boat situation and Police Chief Eastham explained that three letters have been sent out. One individual plans to sue the city, one is willing to work with the city to get things taken care of and the other person has not responded.
- ✚ City Supervisor Houk explained that the public works crew finished cleaning out Martin Creek Dam. This will likely double the capacity of Martin Creek Dam and is probably the cleanest it has ever been. Two hundred loads of sediment and debris was hauled out. The dam was cleaned in 2007 but only by about 30%. City Supervisor Houk thanked the crew for all of their hard work. They did an outstanding job as well as the contractor.
- ✚ City Supervisor Houk announced that East First Street in front of the South Bend School has been converted to One Way and asked that everyone use caution while in that area until everyone gets used to the new traffic flow.
- ✚ Clerk/Treasurer Roberts explained that she had provided the council with the 2017 budget calendar as well as two reports – Actual Revenues and Expenditures for 2013, 2014, 2015 and 2016 to date. These figures are actuals, not budget figures. She noted that per the councils request they wanted to be more actively involved in the budget process so this would be their first step.
- ✚ Clerk/Treasurer Roberts pointed out that she would not be at the next council meeting as she would be on vacation. Deputy Clerk/Treasurer Porter would be filling in for her while she is gone.

8. MAYOR'S REPORT

- ❖ Mayor Struck announced that the city had received a Transportation Improvement Board grant to convert all of our street lights over to LED which should be a cost savings on our PUD bill. The work should be starting soon.
- ❖ Mayor Struck explained that she had received notice from the Department of Commerce that they have approved Option #4 regarding the Community Development Block Grant and the Central Avenue Sewer Replacement Project. (See July 25, 2016 minutes) NOVA Contracting, Inc. will complete a reduced scope of work within the available grant funding and the city will pursue funding to complete the project next year. NOVA is expected to be on site beginning August 10th to finish up. Mayor Struck noted that she has made it very clear to the contractor that she wants them done by Labor Day.
- ❖ Mayor Struck reported that she and City Supervisor Houk would be going to Olympia tomorrow for their final presentation to the Recreation and Conservation Office (RCO) Board for the Mary Rogers Pioneer Park Project. Mayor Struck explained that she will have 20 minutes for her presentation. Gray & Osborne, Inc. will also be there to offer their assistance.

9. COUNCIL COMMENTS

- Councilor Williams thanked the Public Works Crew for all of their hard work and the Planning Commission for all of their time spent on the SMP
- Councilor Neve noted that it appears that there is finally some work being done on house that is located at 1610 W. First Street (Heidi Keller's Property). The back porch that was caving in has been removed.
- Councilor Neve thanked City Supervisor Houk for the center stripe down the two blocks of Cedar Street.
- Councilor Hall recently noticed a camper parked by the ADA bench at the boat launch and as he was collecting launch slips the person staying there approached him and explained that she was so happy that she was able to camp there for only \$10.00 per day. She had traveled through California and Oregon and all of state parks were full. She also pointed out that even primitive camping at Oregon and Washington State Parks were much more expensive.
- Councilor Hall explained that he was surprised to have a letter from the South Bend Police Department (SBPD) after returning from a weeks' vacation. He had requested a property watch while he was gone and was pleasantly surprised to find property watch reports that were completed by the SBPD during the time he was away and mailed to him upon his return. He thought this was a great idea and thanked Police Chief Eastham and his officers for a job well done.

10. ADJOURNMENT

The meeting was adjourned at 6:33 PM to meet again at 5:30 PM on Monday, August 22, 2016 for the next regularly scheduled meeting at South Bend City Hall.

Julie K. Struck
Mayor

ATTEST: _____

Dee Roberts
Clerk/Treasurer